

Delaware **Recommended One Page Licensing System**

1. Process in Exam FX (\$109) (Day of Hire)

- www.examfx.com (Discount Code is ryanbisanz@gmail.com)
- Use DE as state and register for both Life and Health
- email is sent to student with receipt for program and login credentials for www.examfx.com
- Set up expectation of completing material within 9 days

2. FBI Fingerprinting (\$50) (Day 2)

- Go to www.fieldprintusa.com to schedule a fingerprint apt at location nearest you.
- Reason For Request: **Personal Review**
- Is this Request for employment, licensing, or an apostille? **No.** (*You are not completing this request for employment. As explained, you are a 1099 agent with our company, and the company is not licensing you, you are. After you complete your personal review, you will be able to provide it to the state. The State and the company will also perform their own checks*)
- Results are typically available by desktop or laptop within 24 hours within the Fieldprint Portal. (*It is important that you save the results upon first view, as they are deleted immediately from the system*)

3. State Background Check (\$50) (Day 2) *(Use Personal Record/Review in the state you LIVE in)*

- DE: Go to the following website to book a fingerprinting appointment:
<https://dsp.delaware.gov/obtaining-a-certified-criminal-history>
- Results will be mailed to your house in 7-14 days. Send to licensing@bisanzorganization.com when received.

4. Book Exam (\$90) (Day 2)

- www.pearsonvue.com/de/insurance/
- Create an Account and book a test for both Life Producer and Health one week from Day 2
- Note: you get one exam free when booked together.
- Pick a location that is close to your house, however if dates are restrictive, book as needed.
- Note: results for test are given instantly at test center on day of exam

5. Apply for License DE (\$105) (Day 10)

- After 24 hours of passing Exam, contact licensing@bisanzorganization.com to get help applying for DE resident License through NIPR.
- Use your personal resident address for all address forms on application.
- **Important:** Skip “Affiliations” section of NIPR Application. You do not need EIN.
- Email copy of State background check, FBI check (fingerprints), and confirmation # of license application to licensing@delaware.gov. Contact onboard@bisanzorganization.com if you need assistance.

6. Apply for non-Res Licenses in NJ, PA or MD (\$116) (Day 12)

- Using www.nipr.com apply for Non-Resident License for NJ, PA, or MD (*must wait 24 hrs after Res. Lic Approval*)
- **Important:** Skip “Affiliations” section of NIPR Application. You do not need EIN.